

國立高雄餐旅大學 旅館管理系日間部暨進修部 四年制技術系課程標準表

113 學年度第一學期實施 For 2024 Academic Year

113 學年起入學適用

109年11月17日109學年度第1學期第1次臨時系課程委員會修訂通過/110年4月15日109學年度第2學期院課程會議審議通過
 110年5月13日109學年度第2學期校課程會議審議通過/110年5月27日109學年度第2學期教務會議審議通過/110年12月16日110學年度第1學期教務會議審議通過
 113年04月10日112學年度第2學期第2次系課程委員會修訂通過/113年4月16日112學年第2學期第2次臨時系課程委員會(通訊會議)修訂通過
 113年4月23日112學年度第2學期院課程會議審議通過/113年5月15日校課程會議審議通過/113年5月29日112學年第2學期教務會議審議通過

類別 Classification	第一學年 First School Year				第二學年 Second School Year				第三學年 Third School Year				第四學年 Forth School Year				總計 Total								
	第一學期 First Semester		第二學期 Second Semester		第一學期 First Semester		第二學期 Second Semester		第一學期 First Semester		第二學期 Second Semester		第一學期 First Semester		第二學期 Second Semester										
	學分 Credit	時數 Hour	學分 Credit	時數 Hour	學分 Credit	時數 Hour	學分 Credit	時數 Hour	學分 Credit	時數 Hour	學分 Credit	時數 Hour	學分 Credit	時數 Hour	學分 Credit	時數 Hour									
校訂必修 General Education Required Course	語文-英文(讀/寫)(一)(二) English(Reading & Writing)(I)(II)	2	2	2	2	語文-英文(聽/說)(三) English(Listening & Speaking)(III)	2	2									通識領域 Social Science Courses	2	2	2	2	日 36/ 進 38 學分 Daytime Program-36 Credits/ Division of continuing education-38 Credits			
	語文-英文(聽/說)(一)(二) English(Listening & Speaking)(I)(II)	2	2	2	2	語文-第二外語(一)(二)* Second Foreign Language(I)(II) *	2*	2	2*	2															
	人文-中國語文能力訓練 Chinese Speech & Writing																								
	人文-中國文學欣賞 Chinese Literature Appreciation																								
	人文-中文寫作 Chinese Writing	2	2	2	2																				
	人文-生命閱讀與書寫 Life Education in Reading and Writing																								
	社會-經濟與生活 Economics and Life																								
	社會-社會科學概論 Introduction to Social Sciences																								
	社會-法學緒論 Introduction to law studies	2	2	2	2																				
	社會-心理學 Introduction to Psychology																								
	社會-媒體識讀 News Interpretation and Analysis																								
	自然-計算機概論(一)(二) Introduction to Computer Science (I)(II)	1	2	1	2	人文-歷史與文化* History and Culture *	2*	2																	
	自然-基礎統計* Basic Statistics *	2*	2			藝術-美學導論* Appreciation of Aesthetics *	2*	2																	
	全民國防教育軍事訓練(一)(二) A11-out Defense Education Military Training(I)(II)	0	2	0	2	藝術-世界音樂* Music of the World *				2*	2														
體育(一)(二) Physical Education(I)(II)	日 0/ 進 1	2	日 0/ 進 1	2	體育分項 (進修部免修) Physical Education	0	2	0	2																
小計 Subtotal	日 11/ 進 12	(16)	日 9/ 進 10	(14)	小計 Subtotal	(8)	(10)	(4)	(6)	小計 Subtotal							小計 Subtotal	(2)	(2)	(2)	(2)				
院訂必修 School Required Course	餐旅管理 Introduction of Hospitality Management	3	3			管理學 Management	3	3									服務設計與創新 Service Design and Innovation	3	3			12 學分 Credits			
					服務管理 Service Management			3	3																
	小計 Subtotal	3	3	0	0	小計 Subtotal	3	3	3	3	小計 Subtotal	0	0	0	0	小計 Subtotal	3	3	0	0					
院訂選修 School Elective Course	雲端商業軟體應用(2學分/2時數)、數位多媒體設計實務(2學分/2時數)、餐旅自媒體行銷(2學分/2時數) Cloud Business Software Application (2 Credit / 2 Hour)、Hospitality Self-Media Marketing (2 Credit / 2 Hour)、Applications of Digital Media Content Design (2 Credit / 2 Hour)																								
系訂必修 Department Required Course	旅館英文(一) Hotel English (I)	2	2			客務實務 Front Office Operations	3	3			校外實習(一) Internship(I)	10				旅館財務管理 Hotel Financial Management	2	2			系 訂 必 修				
	旅館日文(一) Hotel Japanese(I)	2	2			校內實習(一) On-Campus Internship(I)	1	2							旅館行銷管理 Hotel Marketing Management	2	2								
	餐旅資訊科技應用實務	2	2			餐旅專題講座 Hospitality Seminars	1	2			校外實習(二) Internship(II)			10		校內實習(三) On-Campus Internship(III)	1	2							

	Practical Applications of Hospitality Information Technology																				56 學分 Department Required Course 56 Credits
	餐飲實務 Food and Beverage Service			3	3	餐旅人工智慧管理 AI in Hospitality Management	2	2							旅館人力資源管理 Hotel Human Resources Management				2	2	
	旅館資產管理系統與操作實務 Hotel Property Management System and Operation			2	2	校內實習(二) On-Campus Internship(II)			1	2											
	房務實務與管理 Housekeeping Operation and Management			3	3	旅館安全與衛生管理 Hotel Security & Sanitation Management			2	2											
	旅館日文(二) Hotel Japanese(II)			2	2																
	旅館會計學 Hospitality Accounting			3	3																
	小計 Subtotal	6	6	13	13	小計 Subtotal	7	9	3	4	小計 Subtotal	10		10	小計 Subtotal	5	6	2	2		
系訂選修 Department Elective Course	觀光學 Tourism Management	2	2			旅館英文(三) Hospitality English (III)	2	2							進階旅館英文 Intermediate Hotel English	2	2				
	人際關係與溝通技巧 Human Relations and Communication Skills	2	2			旅館日文(三) Hotel Japanese(III)	2	2							進階旅館日文 Intermediate Hotel Japanese	2	2				
	服務中心作業實務 Concierge Operation	2	2			酒類專業知識 Wines knowledge	2	2							旅館督導實務 Supervision in the hotel industry	2	2				
	餐旅法規 Hospitality and Tourism Law	2	2			宴會管理 Banquet Management	2	2							旅館管理個案探討 Case Study of Hotel Management	2	2				
	國際禮儀 International Etiquette			2	2	旅館客房銷售技能實務 Hotel Upselling Technique	2	2							餐旅大數據視覺化應用 Hospitality Big Data and Strategic Planning	2	2				
	跨文化服務與管理 Cross-cultural Service and Management			2	2	旅館英文(四) Hospitality English (IV)			2	2					海外參訪(一)(新增) Field Study (I)	1	1				
	旅館英文(二) Hospitality English (II)			2	2	旅館日文(四) Hotel Japanese(IV)			2	2					高階旅館英文 Advance Hotel English			2	2		
						管家服務 Butler Service			2	2					高階旅館日文 Advance Hotel Japanese			2	2		
						旅館業訓練技能實務 Coaching Techniques for Hotel Industry			2	2					旅館籌備與規劃 Hotel Pre-Opening			2	2		
						餐旅數位行銷 Hospitality Digital Marketing			2	2					旅館採購管理與成本控制 Hotel Purchasing Management and Cost Control			2	2		
					餐旅自動化機器人應用實務(新增) Hospitality Autonomous Robots Practical Applications			2	2					智慧餐旅永續營運治理(新增) Smart Hospitality for Sustainable Governance			2	2			
														海外參訪(二)(新增) Field Study (I I)			1	1			
																				日/進 128分	

1. 畢業學分數為日/128學分、進/128學分(含校訂必修日/36、進/38學分、院訂必修12學分、系訂必修56學分、系訂選修日/24、進/22學分)，跨系選修(含跨校、含跨領域微學分課程)至多承認6學分。
The number of graduation credits is 128 credits for daytime students and 128 credits for evening students (including 36 credits for school-based compulsory courses for daytime students and 38 credits for evening students, 12 credits for college-based compulsory courses, 56 credits for department-based compulsory courses, 24 credits for department-based elective courses for daytime students and 22 credits for evening students), cross-department electives (including cross-school and cross-field micro-credit courses) are recognized for up to 6 credits.
2. 為辦理系訂必修『旅館英文(一)』課程抵免標準及規定：英語能力檢定相當於TOEIC850分(含)以上者並檢附測驗證明正本及影本可提出免修申請，惟免修之學分數須選修餐旅學院其他必修課程補足，並依本校「學生抵免學分要點」及「學生選課辦法」規定辦理。
To apply for the exemption standards and regulations for the compulsory "Hotel English (I)" course: Those whose English proficiency test score is equivalent to TOEIC 850 (inclusive) or above and who attach the original and photocopy of the test certificate can apply for exemption, but the exempted credits must be supplemented by other required elective courses of the School of Hospitality, and must be handled in accordance with the school's "Key Points for Student Credit Exemption" and "Student Course Selection Procedures".
3. 為辦理系訂必修『旅館日文(一)、(二)』課程抵免標準及規定：日文檢定測驗達N3(含)以上者並檢附測驗證明正本及影本可提出免修申請，惟免修之學分數須選修國際學院應用日語系之系訂必修、選修課程或修習本系大二或大四之日文選修課程補足，並依本校「學生抵免學分要點」及「學生選課辦法」規定辦理。
To address the exemption criteria and guidelines for the required courses "Hotel Japanese I" and "Hotel Japanese II," students who have achieved a level of N3 or higher on the Japanese Language Proficiency Test and can provide both the original and a copy of their certification are eligible to apply for a course exemption. However, any exempted credits must be fulfilled by taking required or elective courses within the Department of Applied Japanese in the International College or by enrolling in sophomore- or senior-level Japanese electives offered by the department. The exemption process will be conducted in accordance with the "Key Points for Student Credit Exemption" and "Student Course Selection Procedures."
4. 校外實習成績需提據廠商實習證明並檢附該實習成果，作為成績評定標準。
Off-campus internship results must be submitted with the manufacturer's internship certificate and attached internship outcomes as the performance evaluation standard.
5. 學生欲選修海外參訪(二)須修畢海外參訪(一)。
Students intending to enroll in Field Study (II) must have successfully completed Field Study (I) as a prerequisite.
6. 學生每學期修習學分及互跨選修須依本校『日間部學生選課辦法』及『進修部學生選課辦法』相關規定辦理。
Students' credits each semester and cross-department electives must be handled in accordance with the relevant regulations of the school's "Course Selection Procedures for Daytime Students" and "Course Selection Procedures for Continuing Education Students".
7. 畢業前須符合本系訂定之畢業條件標準。
Before graduation, students must meet the graduation requirements set by the department.
8. *代表通識課程排課將考量班級數調整開課學期；()代表至少學分數或時數。
* represents that the general course schedule will consider the number of classes to adjust the offering semester; () represents the minimum number of credits or hours.
9. 體育為分項選課。
Physical education is an optional course.
10. 通識領域係指由通識教育中心所開設之選修課程。
General studies areas refer to the elective courses offered by the General Education Center.
11. 境外生校訂必修課程除軍訓外，參照「華語課程實施要點」辦理。
In addition to military training, the compulsory courses for overseas students should be handled in accordance with the "Implementation Points of Chinese Courses".
12. 依據本校大學部學則第28條規定，實習每週授課1-3小時滿一學期者為一學分。
According to Article 28 of the University's Academic Regulations, an internship that lasts 1-3 hours per week for one semester will be counted as one credit.